

Law and Governance
Town Hall, Upper Street, N1 2UD

Report of: Head of Democratic Services and Governance

Meeting of: Policy and Performance Scrutiny Committee

Date: 8 June 2023

Ward(s): N/A

Subject: Policy and Performance Scrutiny Committee – Membership, Terms of Reference and Dates of Meetings

1. Synopsis

- 1.1. The Committee is asked to note the Committee's terms of reference and other arrangements.

2. Recommendations

- 2.1. To note dates of meetings of the Policy and Performance Scrutiny Committee for the municipal year 2023/24.

3. Background

- 3.1. The Policy and Performance Scrutiny Committee is one of the Council's five scrutiny committees. Scrutiny Committees carry out reviews of the council's policies, performance and practice and also consider how external organisations conduct their business to support local, accountable and transparent decision-making and to shape future policy and practice.

3.2. The terms of reference of the Policy and Performance Scrutiny Committee are set out at Appendix A.

3.3. The Committee membership for 2023-24 is set out below

Councillor Flora Williamson (Chair)	Councillor Hannah McHugh
Councillor Paul Convery (Vice Chair)	Councillor Bashir Ibrahim
Councillor Jilani Chowdhury	Councillor Saiqa Pandor
Councillor Jason Jackson	Councillor Heather Staff
Councillor Tricia Clarke	Councillor Angelo Weekes
Councillor Sheila Chapman	Councillor Benali Hamdache

Substitutes:

Councillor Nick Wayne	Councillor Troy Gallagher
Councillor Dave Poyser	Councillor Praful Nargund
	Councillor Caroline Russell

3.4. The dates of meetings for 2023-24 are:

- 8 June 2023
- 24 July 2023
- 21 September 2023
- 2 November 2023
- 11 December 2023
- 18 January 2024
- 22 February 2024
- 26 March 2024
- 25 April 2024

4. Implications

4.1. Financial Implications

4.1.1. There are no direct financial implications associated with this report. The costs associated with scrutiny work are met from existing service budgets.

4.2. Legal Implications

4.2.1. The Council appoints scrutiny committees to discharge its statutory scrutiny functions under the Local Government Act 2000.

4.3. **Environmental Implications and contribution to achieving a net zero carbon Islington by 2030**

4.3.1. There are no direct environmental implications associated with this report. Scrutiny Committees will consider and review matters relating to environmental sustainability and related issues as they arise in their work programme.

4.4. **Equalities Impact Assessment**

4.4.1. The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

4.4.2. An Equalities Impact Assessment is not required in relation to this report. Scrutiny Committees will consider and review equalities matters as they arise in their work programme.

5. Conclusion and reasons for recommendations

5.1. The Committee is asked to note its terms of reference and working arrangements.

Appendices:

- Appendix A: Terms of Reference

Background papers:

- None.

Final report clearance:

Approved by:

Head of Democratic Services and Governance

Date: 16 May 2023

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Appendix A – Terms of Reference

POLICY AND PERFORMANCE SCRUTINY COMMITTEE

(This Scrutiny Committee is the Council's statutory crime and disorder scrutiny committee)

Composition

Members of the Executive may not be members of the Policy and Performance Scrutiny Committee.

The membership of the committee shall include the Chairs of the Scrutiny Committees (subject to political balance rules)

No member may be involved in scrutinising a decision in which he/she has been directly involved.

Policy and Performance Scrutiny Committee shall be entitled to appoint a number of people as non-voting co-optees

Quorum

The quorum for the Policy and Performance Scrutiny Committee shall be four members not including co-optees.

Terms of Reference

1. The co-ordination of all overview and scrutiny functions on behalf of the Council.
2. To receive reports from the Leader on the Executive's priorities for the coming year and its performance in the previous year.
3. To consider matters relating to the financial position and performance of the Council other than detailed performance matters in the remit of another scrutiny committee.
4. To consider matters relating to the performance of the Council and its partners other than detailed performance matters falling within the remit of any other Scrutiny Committee.
5. To carry out the functions of an overview and scrutiny committee in respect of matters relating to the Chief Executive's Department and the Resources Directorate.
6. To be the Council's crime and disorder committee and to review or scrutinise matters relating to the discharge of crime and disorder functions by the Council and its partners and make reports or recommendations to the Executive or other appropriate part of the council.

7. To receive requests from the Executive or the Leader of the Executive for scrutiny involvement in policy development and review and key decisions before they are made and decide how to respond.
8. To monitor the Executive's Forward Plan.
9. To consider all matters which have been referred to it in accordance with the provisions contained in the call in procedure contained within Overview and Scrutiny Procedure Rules or the Budget and Policy Framework Procedure Rules set out in Part 4 of this Constitution and to decide whether such matters should be referred to Council or to the Executive for reconsideration.
10. To consider all matters that have been referred to it in accordance with the provisions contained in the councillor call for action procedure contained within the Overview and Scrutiny Procedure Rules.
11. To set at the beginning of each municipal year a work programme for itself and the four Scrutiny Committees following consultation with the Chairs of those committees.
12. To receive the annual report of the Voluntary and Community Sector Committee.
13. To set aside one or more meeting(s) each year to receive an annual report from each of the 4 Scrutiny Committees.